CONSTITUTION BY-LAWS AND RULES

REVISED January 2016

SECTION ONE ~ ADMINISTRATION

ARTICLE I

NAME

KEARNEY YOUTH FOOTBALL

An Association of

POP WARNER LITTLE SCHOLARS, INC.

AN AFFILIATE of

HEART OF AMERICA POP WARNER FOOTBALL

Independence, MO

ARTICLE II

MISSION STATEMENT

The mission of Kearney Youth Football (KYF) is to organize and maintain youth football in an instructional nature to prepare student athletes for a successful KHS football career.  To provide adequate supervision and guidance, to promote the development of honesty, fellowship, self-discipline, team play, and the essentials of good sportsmanship, with an emphasis on the academic achievement of its athletes.

ARTICLE III

JURISDICTION

The jurisdiction shall be the Kearney School District boundaries, with exceptions on an individual basis as approved by the KYF Board of Directors.

ARTICLE IV

OFFICE

The principle office of the Association shall be located in Kearney, Clay County, Missouri.

ARTICLE V

ADMINISTRATION

A Board of Directors shall manage the business and affairs of the Association.  Board members shall hold office for a term of two years each.  Each Director shall hold office until a successor has been elected and qualified.

If a vacancy exists on the Board of Directors, the remaining members shall fulfill the duties of said position. In the event of a vacancy on the Board of Directors, the Board shall, at its next regular meeting of the Board, select a successor.

The Board shall operate in accordance with the rules and regulations of Pop Warner International under the guidelines of Heart Of America Pop Warner.  It shall be the responsibility of the Association Governing Board, hereinafter referred to as “the Board,” to assimilate, review, and incorporate International Rules and/or revisions into the League’s Constitution.  The Board shall establish local rules and regulations in harmony of philosophy and concept to Pop Warner International.

ARTICLE VI

BOARD MEETINGS

Regular meetings of the Board of Directors shall be held on the first Sunday of each month at 6:00pm (CST), or as amended by the Board.

Each Board member is required to attend all meetings.

A special meeting may be called by the President whenever he/she may deem it necessary. A special meeting is defined as any meeting other than the 12 regular monthly meetings, excluding Executive Board meetings, which can be held at any time.

A Board member whom is absent, without excuse from the President, from two meetings in one calendar year may be required to relinquish his/her position by a vote of the remaining Board.

Board members may attend a meeting by written proxy[1]  and shall be deemed as present for such meeting. However, no more than two proxies per year may be utilized.  An individual Board member can only hold one proxy per meeting.  A Board members proxy may not be a relative of the Board member.

A quorum of 51% of active Board members must be present to conduct Association Business.

Meetings will be conducted in accordance with the bylaws and parliamentary procedures of “Robert’s Rules of Order”

A Board member shall be disqualified from voting on any issue in which he/she is a candidate or in which they are directly related, biologically or through adoption, to one of the candidates (brother, sister).

All Executive Board meetings are closed to the public.  If a non-Board member is required at an Executive meeting they will receive a Board invitation to appear at the Executive meeting.

Only Board members are allowed to vote on issues presented at a Board meeting.

ARTICLE VII

BOARD OF DIRECTORS

The Board of Directors shall consist of the Executive Board and additional specialized officers as deemed necessary:

President                                                      Secretary

Vice President                                              Treasurer

Heart of America Liaison (A & B)              Fundraising Coordinator

Equipment Manager                                     Cheerleading Coordinator

League One Coordinator

Directors may hold more than one office if there is no other qualified candidate for open offices, although each director shall receive only one vote regardless of the number of offices held. The positions of President, Secretary, Treasurer, and Fundraising Coordinator shall not be held in combination with other positions.

No officer or director shall receive compensation for such office. Directors may be reimbursed for out-of-pocket expenses made on behalf of the Association, as long as prior communication and approval has been made with the President and Treasurer before incurring cost on the Association’s behalf.

ARTICLE VIII

NOMINATION & ELECTION OF OFFICERS

All Directors/Officers must have prior involvement in the Association or League, or have a child(ren) active in the program or be an adult approved by the Executive Board, who is willing to actively participate in League functions before their selection and election.

The existing Board Members must submit nominations for consideration.  Nominations will take place at the October Board meeting; nominees must be present at the October Board Meeting to accept the nomination or provide prior written notice to a Board member indicating positions for which they will accept the nomination.

Election of officers will take place in November of each year by the current Board Members.  The installation of newly elected officers shall be held the first meeting in the following year.

Each office will be held for two years.

The following positions will be filled in November of even years and installed at the first meeting the following calendar year:

Vice President                                                          Heart of America Liaison A

Equipment Manager

Cheerleading Coordinator                           League One Coordinator

The following positions will be filled in November of odd years and installed at the first meeting the following calendar year:

       President                                                              Treasurer

Secretary                                                                  Heart of America Liaison B

Fundraising Coordinator

ARTICLE IX

TRANSFER OF OFFICES

Outgoing officers shall be prepared to transfer all necessary information and procedures to the newly elected officers by the second week in December. Newly elected officers shall be ready to assume their responsibilities by the first Board meeting of the next calendar year.  Every office is eligible for unlimited successive terms.

ARTICLE X

DUTIES AND QUALIFICATIONS OF INDIVIDUAL OFFICERS

PRESIDENT

The President shall be the Chief Executive Officer of the Association, and shall in general, supervise and control all the business and affairs of the Association.

The President shall ascertain that adequate insurance coverage exists prior to the beginning of any season, practice, game or registration in which any KYF registrants might be participating.

The President shall serve as chief spokesperson of the Association, and has responsibility to provide for the day-to-day operation of the entire organization.

The President shall preside at all meetings of the Board of Directors.

The President may fill unoccupied Board positions, appoint coaches, and appoint standing committees with the approval of the Board of Directors.

The President shall, in conjunction with the Vice President, Treasurer, and the Equipment Manager, develop an operating budget for the ensuing year, providing for the development and expansion of the league.

The President may approve expenditures, up to $500.00 upon communicating with the Treasurer and Board Member responsible for the expenditure.

In the event of a tie in vote by the Board of Directors, the President shall serve as the tie-breaking vote.

The President, throughout his or her term, shall be in constant communication with the Pop Warner Heart of America (HOA)  League.  All correspondence and other affairs of the league must be reported to Board members at regular monthly Board meetings. This duty may be overseen and fulfilled through the Heart of America Liaison.

The President must furnish an annual calendar of events on a monthly basis and must provide an agenda for each regular Board meeting.

The President has signatory authority for all KYF bank accounts and contracts.

The President shall process and track all applications for hardship assistance on behalf of KYF

Qualifications:

Mandatory 3 year of Board experience is required.

Agree to develop a complete working knowledge of all local and international rules.

Must be a firm, but fair, disciplinarian and not hesitate to use summary discipline when warranted.

It is recommended that the President’s weekends during the season be at the HOA fields on Saturdays during playing hours (est. 8:00am – 3:00pm CST) to assist in any disputes or discussions that may arise in reference to Kearney Youth Football teams.  The President may appoint another League Representative in the event that the President will be absent.

VICE PRESIDENT

The Vice President shall perform duties as may be assigned by the President and the Board of Directors.

In the event the President is absent or incapacitated, the Vice President shall perform the duties of President.

The Vice President shall review balanced bank statements and financial reports on a monthly basis, and initial them for permanent Association records[6] .

The Vice President shall oversee all coaching staff.

The Vice President shall head the Coaches Evaluation Committee.

The Vice President shall organize and head any disciplinary action committee(s).

The Vice President shall develop a procedure and system to expedite insurance claims from participants.

The Vice President will be in charge of business insurance and registering the association with National Pop Warner.

The Vice President has signatory authority for all KYF bank accounts.

Qualifications

Mandatory 1 year of Board experience is required.

Must agree to develop a complete working knowledge of all local and international rules.

Be a firm, but fair, disciplinarian and not hesitate to use summary discipline when warranted, when acting in the absence of the President.

SECRETARY

The Secretary shall record minutes of regular Board meetings, Executive meetings, disciplinary meetings, special committees, and special meetings that may be called from time to time.

A copy of all Board Meeting Minutes shall be distributed via mail or email to each Board member at least one week prior to the next meeting.

The Secretary shall maintain a permanent record of meeting minutes.

The Secretary shall perform such other responsibilities pertaining to secretarial duties as may be assigned by the President.  (Ex. Association Directory, Coaches Directory, Sponsors Directory, and Collect trophy suggestions for Board Vote for September Board Meeting)

The Secretary shall work in coordination with the League One Coordinator on  League One duties.

The Secretary shall be in charge of collecting and evaluating all Business Managers notebooks.

The Secretary shall plan and make recommendations to the Board for the funding and selection of scholarships.

The Secretary shall accept and submit to the Board all applications for college scholarships.

The Secretary is responsible for reviewing and submitting all little scholar applications for regional and national awards.

The Secretary shall organize an annual local event to recognize all association regional and national award winners.

The Secretary is responsible for updating scholarship applications (collecting, reviewing, and reporting).

TREASURER

The Treasurer shall maintain all tax information and follow it to completion.

The Treasurer shall perform the faithful discharge of his/her duties and shall have charge and custody of and be responsible for all funds of the Association.

The Treasurer shall receive and give receipt for monies due and payable from any source, and deposit all monies in the name of Kearney Youth Football in such bank or other depositories as shall be selected by the Board of Directors.  All records will be an accurate account of receipts and disbursements.

The Treasurer shall furnish one copy of the Association’s monthly financial statement either written or electronic to each Board member at each regular meeting.

The Treasurer shall bring with the monthly report the balanced statement issued from the bank for the previous month.

In coordination with the President, Vice President and Equipment Manager, the Treasurer shall develop an Association Budget for ensuing years.

The Treasurer shall disburse funds with the approval of the President and/or Board of Directors and, in general, shall perform all duties incident to the office of Treasurer or other duties that may be assigned by the President or the Board of Directors.

The Treasurer shall, in conjunction with the President and Board of Directors, shall ensure that funds are available for approved purchases on behalf of the Association.

On a quarterly basis, the Treasurer will provide receipts for advertising or applicable printing costs to the Heart of America Liaison for submission to and reimbursement from HOA.

The Treasurer has signatory authority for all KYF bank accounts.

FUNDRAISING COORDINATOR

                   The Fundraising Coordinator shall plan and develop Association fund raising projects

The Fundraising Coordinator shall supervise fund raising projects and shall collect all monies and items to be returned to the Association Treasurer.

For the purpose of fund raising activities all monies are due to the Kearney Youth Football Treasurer no later than October 31 of current year.

The Board of Directors must approve all solicitations.

The Fundraising Coordinator will ensure that concession stands are in place and under the operation of responsible volunteers for all events hosted by KYF in Kearney.

HEART OF AMERICA LIAISONS

The Heart of America Liaisons shall be the representative of KYF at all HOA functions during the year.

The Heart of America Liaisons must have 1 year of prior Board experience or 2 years of

Head Coaching experience.

The HOA Liaisons shall serve as an HOA Board member and act on behalf of the Kearney Youth Football Association, as directed by the KYF Board of Directors, in all Pop Warner matters at HOA.

The HOA Liaisons shall act as the coordinator between KYF and HOA on fund raising projects required by HOA.

The HOA Liaisons shall coordinate any and all advertising and printing receipts presented by the KYF Treasurer for reimbursement by HOA.

The HOA Liaisons shall present, on behalf of the President, all pertinent information from the HOA monthly Board of Directors meetings to the KYF Board at their regular monthly meetings.

EQUIPMENT MANAGER

The Equipment Manager shall conduct an annual inventory of all Association equipment and present the results the Board in an organized manner.

The Equipment Manager tracks and issues all inventory assigned to each player and team each season, and collects the equipment at season’s end.

The Equipment Manager is responsible for resolving any equipment issues encountered during the season for all teams.

CHEERLEADING COORDINATOR

The Cheerleading Coordinator shall develop and supervise a program for Association Cheerleaders.

It is recommended that the Cheerleading Coordinator’s weekends during the season be at the HOA fields on Saturdays during playing hours (est. 9:00am – 5:30pm CST) to assist in any disputes or discussions that may arise in reference to Kearney Youth Cheerleading teams.

Cheerleading Coordinator will be responsible for the home Pre-Season Concession Stand Pre-Stock and scheduling of Team Managers for working during Pre-Season Games.

League One Coordinator

The League One Coordinator will be in charge of working with the Secretary on League

One materials

The League One Coordinator will be in charge of social media for the League

The League One Coordinator is responsible for maintaining and updating the KYF website.

The League One Coordinator is responsible for media reporting.

ARTICLE XI

OTHER FISCAL MATTERS

The Board of Directors may authorize any officer(s) to enter into any contract or execute and deliver any instrument in the name of and on the behalf of Kearney Youth Football, and such authority may be general or confined to specific instances.

The Equipment Manager shall coordinate the annual cleaning, inspection and certification of applicable equipment at the season’s end.

Unless authorized by a special resolution by the Board of Directors, no loan shall be secured in the name of or on behalf of Kearney Youth Football.  All checks or other orders for the payment of money on behalf of KYF shall be issued in the name of Kearney Youth Football Association and shall be signed by two authorized Board members.

HARDSHIP Application

The KYF President and Treasurer  will review all requests for financial assistance and make a determination as to eligibility. All requests are considered on a single season basis. All requests for assistance must be made in writing prior to receiving any equipment and before August 1st of the current season.  All request are confidential.

SECTION TWO

TEAMS

INDIVIDUAL TEAMS shall consist of coaches, players, parents, and sponsors.

ARTICLE I

COACHES

COACHING STAFF:  will consist of one Head Coach and a maximum of 10 roster people

A COACH should be of unquestionable character.  He/She should have the interest of his players and other team players at heart at all times.

A COACH should put good sportsmanship above all else, as set forth in the coaches code of conduct in the Pop Warner Rules and Regulations, and National High School Regulations

A COACH will refrain from the use of profanity.

A COACH will refrain from the use of physical contact.

One Member of the staff must have a valid certification in CPR.

Any coach that violates the rules set forth in the current edition of the Pop Warner Rules and Regulations, the Heart of America Rules, or KYF rules shall be dealt with according to the procedures set forth in the KYF by-laws and / or KYF coaching contract.

Any coach ejected from a game will be ineligible to coach the next game.  Any disciplinary action taken against a coach by game officials or HOA administration will be subject to review by the KYF Board and may result in additional action including suspension or expulsion of the coach from KYF activities.

ALL COACHES, including assistants, must complete and pass a Mandatory Background Check and agree to abide by the KYF Coaches Contract and all certification required. (Attachment Number 1)

All coaching and Pop Warner rules and guidelines must be followed when in coaching apparel.

HEAD COACHES

The HEAD COACH must be at least 21 years of age.

The HEAD COACH must sign an official coaching agreement.

The Head Coach has complete charge of his team affairs and is responsible for team conduct at all official functions.

The HEAD COACH is to choose his coaching staff and Business Manager and submit their names for the approval of the Board.

The HEAD COACH is responsible for informing his team, coaches, and parents of the Un-sportsman like conduct Rule, which reads: the Referee can penalize anyone for unsportsmanlike conduct.  The first offense is a 15-yard penalty; the second offense by the same individual is an automatic ejection from the football facility.  If said individual does not leave immediately upon notice, his team will forfeit the game.

The Head Coach will be held accountable for all team money.  Upon request, the Head Coach must submit a financial statement and settle all claims with the league, the players and parents when due.

The Head Coach is responsible for the distribution and collection of all equipment.  All equipment must be returned to the equipment manager after the last scheduled game at a time and date to be scheduled by the Kearney Youth Football Equipment Manager.

The Head Coach is responsible for the collection of signed parental or guardian consent forms, medical certification, proof of age, scholastic fitness, and registration fees from each participant before August 1.

The Head Coach is required to attend all Kearney Youth Football monthly Board meetings the months of July through October. If the coach is unable to attend he/she should send an alternate.  If the coach misses two meetings during this time he/she may be subject to dismissal from coaching in Kearney Youth Football.

Pre-season MANDATORY Coaches meetings must be attended by the Head Coach or his Assistant Head Coach in order for his team to be qualified for any bowl games, including the Truman Bowl.

BUSINESS MANAGER

A Business Manager for each team is an Association requirement.  He/She must sign a Business Manager Agreement.

The Business Manager is responsible for handling the teams fund raising projects and collecting money and products at the end of the project, distribution of prizes, and turning in all information to the Treasurer.

The Business Manager will coordinate remittances to the Treasurer for all monies collected on behalf of the team.

ASSISTANT COACHES

The Assistant Coach must be 18 years of age.

The Assistant Coach will carry out such duties as assigned by the head coach.

The Assistant Coach will be in charge at practices when the Head Coach is unable to attend.

The Assistant Coach will follow the lead of the Head Coach harmoniously in philosophy and fundamentals even when they might be in disagreement.

CHEERLEADING COACH

The Cheerleading Coach must be at least 21 years of age and with the approval of the Head Coach be in charge of or responsible for the following:

A price limit on the uniforms will be set by the Cheerleading Coordinator and must be approved by Board of Directors.  All uniforms must be approved by the Board of Directors before any purchases and paid for in full by all participants before any purchases will be made.

A Cheerleading Coach must attend all meetings called by the Cheerleading Coordinator unless excused by the Cheerleading Coordinator.

The Cheerleading Coach will abide by all the rules and governing cheerleaders in regards to registration, squad size, age, etc. as set forth in recommended Cheerleading Rules, of Pop Warner Rules and Regulations.

Any Cheerleading Coach ejected from a game will be ineligible for the next game.  Upon second ejection, the Board has the authority to permanently suspend the Coach.

ARTICLE II

PLAYERS

PLAYERS

Players shall be divided into age and weight classifications as directed in the national rulebook.

Players shall be selected from the Kearney School District with exceptions as approved by the Board.

Players must submit a current physical, current year end grade card showing all 4 quarters and state issued birth certificate to be eligible.

Players may play out of their district if all criterion are met, reported, and the player is approved by the KYF Board and Head Coach.

Players will abide by the KYF Player Contract Code of Conduct provided at enrollment. (Attachment number 2)

After August 1st, no player shall be added without approval from the KYF Board and the Head   Coach.

The Board recommends that all players play at the lowest possible level that they qualify for.  Parents assume responsibility for any players not playing in their recommended levels. If a parent agrees or request to have their player in a level other than their original level they will need to submit that request to the board in writing.

SIGN-UPS

The Board will determine sign-up dates on an annual basis.

Player assignment will be on a first come, first served basis.

To be eligible, participants must submit completed enrollment forms, all necessary supporting documentation, and fees.

After August 1st, no player shall sign-up without the approval of the Board and Coach.

New player enrollment will not be allowed after the second[24]  week of the regular season.

ROSTERS

A Player cannot begin practice with a team until he is signed up on the team roster with all necessary forms and documentation.

A roster must note any out of district player(s) and any older lighter player(s).

All rosters should be in alphabetical order by last name.

A preliminary roster must be typed and turned in to the KYF President when designated by the Board.

An Official roster must be typed and completed with all required information and turned into the KYF President when designated by the Board.

Rosters will be split after 32 players with any further sign-ups going to every other team.

ARTICLE III

PARENTS

Parents must abide by the KYF Parent Contract Code of Conduct supplied at player enrollment. (Attachment Number 3)  Parents of all players are urged to exhibit good sportsmanship and demonstrate positive support of each of the players.

Parents should encourage their player not only with words of encouragement, but by helping to get players to and from practice on time.

Parents are encouraged to attend all games and practices.

Parents are encouraged to learn the rules of Pop Warner football.

Parents are encouraged to find out about the sponsors of our Association and patronize them when possible.

Parents should not heckle game officials/coaches or be abusive with their language. A penalty can be assessed against the team for the behavior of the parents.

Any parent ejected from a game may be subject to suspension from the following game as determined by the KYF Board or HOA Board of Directors.

ARTICLE IV

LEAGUE FUNDRAISING

Team fundraising guidelines will be handed out via the Fundraising Coordinator.

Team Fundraising must have the approval of the Kearney Youth Football Board of Directors, with 10 % of the proceeds going to the KYF general fund.

Team and league funds will be handled through the Kearney Youth Football Treasurer.

All remittances to the Association will be by personal check, cash, money order or cashier’s check.  (Registration, fundraising money, etc.)

Accounting of these funds is available to the Board and parents at the end of the season.

ARTICLE V

PRACTICE AND KYF CONTROLLED CONTESTS

KYF will follow the National Pop Warner rule book, except KYF teams will not conduct practice on Kearney High School Varsity football game days, and will not practice more than 3 days per week once school is in session.

Practice may begin on August 1st of each season. Each practice session must be 150 minutes or less in duration.

Every player is required to accumulate 10 hours of practice in shorts and t-shirts only before wearing any equipment or pads; however, helmets shall be permitted.

Every player is required to accumulate 10 hours of practice in pads before participating in any contact event such as a game or practice game.

No more than 10 hours of practice time may be accumulated in any 7 day period, with Sunday as the starting day within the 7 day period.

All practice sessions and KYF controlled contests must follow the Extreme Heat and Adverse Weather policies when applicable. (Attachments Numbers 4 and 5)

ARTICLE VI

PRE-SEASON  / POST SEASON

PRE-SEASON GAMES:  Kearney Youth Football (KYF) funds will be used to reimburse incurred costs for KYF Pre-Season Games. Costs to be reimbursed shall be for the following:  Referees, Concession Stand Pre-Stock (Not more than $500, and with KYF Board approval).  Any remaining funds from Concession Stand proceeds shall be deposited back into KYF funds.

POST-SEASON GAMES:  Kearney Youth Football (KYF) funds will be used to pay entry fees to any HOA Pop Warner qualifying post season tournaments that a KYF team should happen to qualify for, pending availability of funds for such and with Board approval.  Such funds will be distributed between KYF teams on an equitable basis if more than one should qualify.

Attachment 1 – Coaches Contract

Kearney Youth Football Coaches Code of Conduct

All coaches will abide by a Code of Conduct including the following provisions. If any of these rules are broken, the Association shall have the authority to impose a penalty, up to and including removal from the program.

Coaches shall:

1. Not smoke and / or use smokeless tobacco on the field.
2. Not criticize players in front of spectators, but reserve constructive criticism for later in private, or in the presence of team members if others might benefit.
3. Accept decisions of game officials as being fair and called to the best ability of said official.
4. Not criticize an opposing team, its players, coaches, or fans by word of mouth or gesture.
5. Emphasize that good athletes strive to be good students and that both are physically and mentally alert.
6. Strive to make every football activity serve as a training ground for life, and a basis for good mental and physical health.
7. Emphasize that winning is the result of good teamwork.
8. Not engage in excessive sideline coaching and shall not leave the bench area to shout instructions from the sidelines.
9. Together with team officials, be jointly responsible for the conduct and control of team fans and spectators. Any fan who becomes a nuisance and out of control will be asked to leave.
10. Not use abusive or profane language at any time.
11. Not “pile it on”; in these instances every effort shall be made to let all players play.
12. Not receive any payment, in cash or kind, for services as a coach in KYF.
13. Not permit or encourage “sweating down” tactics in order for a player to make the team weight.
14. Not recommend or distribute any medication except as specifically prescribed by the participant’s physicians.
15. Not permit an ineligible player to participate in a game.
16. Not deliberately incite unsportsmanlike conduct.
17. Abstain from the possession and / or drinking of alcoholic beverages at game and practice fields.
18. Remove from a game or practice any participant when even slightly in doubt about his health, whether or not as a result of injury.
19. Control their fans. Remember, as a team coach, you are responsible for your team.
20. Uphold all rules and regulations, national and local, regarding Pop Warner Football.

Attachment 2 – Player Contract

KEARNEY YOUTH FOOTBALL ASSOCIATION

PLAYER CODE OF CONDUCT

As a player in the KYF program, I agree to the following:

1. I will abide by the rules of the game.
2. - part of good sportsmanship is knowing the rules and playing by them
3. I will try to avoid arguments and control my temper
4. - part of good sportsmanship is anger management
5. I will share in the responsibilities of the TEAM
6. - I will be a team player and build up my teammates
7. I will give everyone a chance to play according to the rules
8. - I will look out for and encourage ALL of my teammates
9. I will always play fair
10. - honesty and integrity should be an integral part of sports
11. I will follow the directions of the coach
12. - a good player and good sport follows directions, knowing that your decision affects the rest of the team
13. I will respect the other team’s effort
14. - don’t gloat when you win or complain and make excuses when you lose, play your hardest and learn from the experience
15. I will offer encouragement to teammates
16. - don’t criticize your teammates, encourage them and be a team leader
17. I will accept the judgment calls of the game officials
18. - never argue with an official, even if you believe they made a mistake
19. I will end the game smoothly
20. - win or lose, be a good sport
21. Failure to abide by this code of conduct may result in disciplinary action, up to and including removal from the league.

Attachment 3 – Parent Contract

As the parent or legal guardian of a KYF player participant and as a condition of participation in KYF youth football, I agree to the following:

I will remember that children participate to have fun and that the game is for our youth, not adults.

I will inform the coach of any physical disability or ailment that may affect the safety of my child or the safety of others.

I will learn the rules of the game and the policies of the league.

I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other event.

I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, player, or parent such as booing and taunting; refusing to shake hands, or using profane language or gestures.

I will not encourage any behaviors or practices that would endanger the health and well being of the athletes.

I will teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.

I will demand that my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.

I will teach my child that doing one's best is more important than winning.

I will praise my child for competing fairly and trying hard.

I will never ridicule or yell at my child or any other participant for making a mistake or losing a competition.

I will emphasize skill development and practice and how they benefit my child.

I will promote the emotional and physical well-being of the athletes ahead of any personal desire I may have for my child to win.

I will respect the coaches and officials, and their authority during games, and will not question, discuss, or confront either at the game or practice field.  I will take time to speak with them at an agreed upon time and place.

I will demand a sports environment for my child that is free from drugs, tobacco, and alcohol and I will refrain from their use at all sports events.

I will refrain from coaching my child or other players during games and practices, unless I am one of the official coaches of the team.

I also agree that if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action that could include, but is not limited to the following at the discretion of the board for any offense (including first occurrence):

* + Verbal / written warning by official, head coach, and/or  member of league organization.
	+ Parental game / season suspension with written documentation of incident kept on file by organizations involved.
	+ Player game / season suspension.
	+ In addition, no fees will be refunded for practices or games missed due to disciplinary actions taken by coaches or the board of directors.

Attachment 4 – Extreme Heat Policy

Heat Guidelines for Outdoor Athletics

At outdoor practices, athletes should be watched closely for any heat distress and frequent water breaks should be taken.

A) If the heat index is 95-100 degrees, 10-minute rest breaks should be taken every hour, water breaks every 10 minutes and athletes should be under careful supervision from coaches. Practice time must be kept to 120 minutes or less.

B) If the heat index is 101-105 degrees, athletic practices should be modified such as the elimination of conditioning. Frequent water and rest breaks every 10 minutes must be held. Athletes should be able to get water at any time and should be under extreme supervision from coaches. Practice time must be kept to 120 minutes or less.

C) If the heat index is 106-110 degrees, further modifications must be made, such as football practice in helmets, shorts and t-shirts only. Water breaks should be taken every 10 minutes and athletes should be able to get water at any time. Frequent rest breaks must be taken and athletes should be monitored at all times for heat distress. Practice time must be kept to 90 minutes or less.

D) If the heat index is 111 degrees or greater, then practice will be suspended, limited to walk-through practice only in shorts and t-shirts with no equipment, or held indoors at the coach's discretion. If a walk-through practice is held, water breaks are given at least every 10 minutes and a 10 minute rest break after 30 minutes of practice. Athletes should be able to get water at any time and should be under extreme supervision from coaches. Practice time must be kept to 60 minutes or less. When a practice or event is "black flagged'' (which means the heat index is 111 or higher that day), no outdoor practice may begin, other than a walk-through in shorts and t-shirts, until the KYF board communicates to the head coach that conditions are acceptable and the heat index is below 111 degrees.

All appropriate guidelines should be followed based on the reported heat index at the time your practice starts.

Attachment 5 – Adverse Weather Policy

KYF will utilize the SkyScan lightning detector to monitor all practice and game sessions under the control of the Association. In the event that lightning is detected within 8 miles of the facility being utilized, all practice or game activities will be suspended. All participants should be moved to a safe location, such as a permanent indoor structure or enclosed car. Coaches should be certain that all players are accounted for and safe. No activity may resume until 20 minutes after the last lightning strike detected with 8 miles of the facility and the all clear is given by the Association.

Kearney Youth Football Yearly Calendar and Responsibilities

 January

 KYF Meeting 6 pm (President)

 Committee Assigned

 Bylaws (Secretary)

 Fees(Treasurer)

 Coaching (Vice President)

 Ad for Coaches (League One)

 Equipment Review (Equipment Manager)

 HOA Meeting 4:30 (HOA Reps)

 February

 KYF Meeting 6 pm (President)

 Coaching Request

 Fees & Bylaws Voted on

 Challenges Interviewed

 HOA Meeting 4:30 (HOA Reps)

 HOA (President) Meetig 4:30

 March

 KYF Meeting 6 pm (President)

 Flyer Made/Printed 3/23

 Signs change and placed 31st

 Equipment vote

 Online sign ups (League One)

 Kindergarten Roundup (HOA Reps)

 HOA Meeting 4:30 (HOA Reps)

 Spring Football (Coaches)

 April

 KYF Meeting 6 pm (President)

 First Sign ups (Board)

 flyers in schools

 KYF Meeting 10 am

 t-shirts, coaches shirts bids (Fundraiser)

 HOA Meeting 4:30 (HOA Reps)

 May

 KYF Meeting 6 pm (President)

 T-shirts, Coaches shirts vote

 HOA Meeting 4:30 (HOA Reps)

 Last day of school

 June

 KYF Meeting 6 pm (President)

 Home Games (Vice President)

 Homecoming (Cheerleading)

 HOA Meeting 4:30 (HOA Reps)

 Coaches Meetings

 July

 KYF Meeting 6 pm (President)

 Sign ups Prep/mandatory for all

 Sign-ups  5-7 pm (Board)

 Equipment Check-out (Equipment)

 HOA Meeting 4:30 (HOA Reps)

 KYF Meeting 5 pm (President)

 business managers 5 (Secretary)

 coaches 6 (Vice President)

 board meeting 6:30 (President)

 equipment pick up 7:30 (Equipment)

 Football Camp

 parent meetings (Coaches)

 August

 Practice Starts/All money due (Treasurer)

 HOA Meeting 4:30 (HOA Reps)

 Purple and Gold (HOA Reps)

 Team Pictures (HOA Reps)

 Preliminary Roster Due (President)

 Scrimmage/Weight In (HOA Reps)

 Scheduling Committee HOA 8am (Coaches)

 First Game

 September

 KYF Meeting 6 pm (President)

 Final Rosters due (League One & President)

 HOA Meeting 4:30 (HOA Reps)

 Little Scholars Tailgate (Secretary)

 October

 KYF Meeting 6 pm (President)

 New Board nominees

 Banquets (Coaches)

 HOA Meeting 4:30 (HOA Reps)

 November

 Equipment Turn in (Equipment)

KYF Meeting 6 pm (President)

 Close out year

 Elect new board

Truman Bowl

HOA Meeting 4:30 (HOA Reps)

December

 KYF OFF

 HOA OFF